



# FOREST HILLS SCHOOL DISTRICT

535 Locust Street - Sidman, Pa 15955

Telephone (814) 487-7613

## Transportation Office

July 1<sup>st</sup>, 2021

Dear Parent/Guardian,

This newsletter is to provide families with important information regarding Forest Hills School District (FHSD) transportation rules and policies effective for the 2021-2022 School Year.

The FHSD will NOT accommodate day-to-day alternate bus transportation requests that are written in your child's planner or requested through a note. Some examples of requests that are NOT permitted are play dates, sleepovers, parties, lessons, etc. If you deem the request is a true emergency then you must contact the **Transportation Coordinator** directly.

- ✓ Students are only permitted to ride their assigned bus.
- ✓ Transportation arrangements must remain the **SAME** (Monday through Friday).\*
- ✓ Students will have one regular AM bus stop and one regular PM bus stop.\*
- ✓ The AM & PM bus routes will be determined based upon your home address (which is listed in Power School according to the information you've provided) unless you notify the Transportation Coordinator. You may change this to a location other than your home address one time, however it must remain the same Monday-Friday.
- ✓ If your child attends daycare, etc., it is the parent/guardian's responsibility to notify the Transportation Coordinator **ANNUALLY** if you are requesting transportation to one of these locations.
- ✓ There will not be any assumption that the stop locations put in place for the previous year will be the same for the following year. Specifically, at the beginning of each school year, the AM & PM stop for your child will automatically revert back to your home address (which is listed in Power School according to the information you've provided), unless you notify the Transportation Coordinator.

*\*The only variation to this may occur when parents reside at different addresses within the FHSD and have shared legal custody. A copy of the custody agreement must be provided to the school before accommodations will be established.*

- Any bus stop change requests must be submitted **at least 5 days before** the requested date of change.
- Any bus stop change must be a **permanent**, every day change. Transportation will not accommodate intermittent or every other day requests.

The deadline to provide any stop location requests (including daycare, etc.) is **August 13<sup>th</sup>, 2021**. The only exception to this date will be newly enrolled students or recent address changes due to a move. If you have any questions or need to update your child's bus stop, contact the Operational Principal at your child's building. Junior-Senior High School – Mr. Brian Kostan [bkostan@fhrangers.org](mailto:bkostan@fhrangers.org) (814) 487-7613 x3701. Elementary School – Mrs. Kristin Wilson [krwilson@fhrangers.org](mailto:krwilson@fhrangers.org) (814) 487-7613 x3600