

Forest Hills School District

Vacancies

February 19, 2021

Director of Facilities/Maintenance Supervisor

Application deadline: Friday, March 5, 2021

The Forest Hills School District is seeking an innovative TEAM player to serve a progressive, close-knit school district as the Director of Facilities/Maintenance Supervisor. The individual must possess strong communication and management skills to lead approximately 20 staff while working in conjunction with the administrative team, staff, students, vendors, service providers, and the public. The successful candidate may be someone who has experience as a supervisor, preferably in a school setting, and will be available to work extended hours or be on call for emergencies and after hour supervision.

The successful candidate must possess a wide variety of skills including, but not limited to, flexibility, problem solving, technical knowledge, budget management, payroll, scheduling, computer skills, etc. to work hand and hand with staff while leading in a proactive manner. This individual will also:

- Oversee maintenance procedures and operations.
- Oversee repairs, maintenance, and cleaning.
- Assess work to improve efficiency.
- Provide for and schedule training for staff.
- Have a working knowledge of HVAC and other necessary disciplines to effectively support the District's operations.

Submit a General Application Form (available at Forest Hills District Office or at www.fhrangers.org), along with resume, current Act 34, 151, 114, and 168 clearances.

All applications should be submitted to:

Dr. David Lehman, Superintendent
Forest Hills School District
PO Box 158
Sidman PA 15955