

Forest Hills School District

Parent Responsibility for Student Placement

Student's Name: _____

Grade Level: _____

Waiver Philosophy

A waiver is a contract between the student and parent(s) and the School District. It provides a placement, which supersedes the teacher-recommended level. The student may pursue such a contract. This action carries with it responsibility and accountability. Thus, abuse of the waiver system will have consequences. Neither curricular content nor performance expectations of a course will be deleted or diminished to accommodate waived students.

Student Responsibility and Accountability

If a student is experiencing difficulty in a class into which he or she has waived, the following actions must take place prior to a request for a change of schedule.

- The student must exhibit active participation in the class by doing homework, taking notes and giving effort in line with ability.
- The student must seek help outside the normal classroom setting if difficulties continue. Tutoring by the teacher, other teachers in the school, parent volunteers, peer tutors, and paid tutors must be considered.
- The student must consider the effect on his/her schedule, grade transfers and staffing limitations prior to requesting a schedule change.
- A student who signs a waiver contract for a course cannot make a schedule change involving that course during the first 15 days of the course.
- If a student does withdraw from a course (after the 15-day waiting period) for which a waiver contract has been signed a "WF" will appear on the official high school transcript.

NOTE: If a student withdraws after the 15 days, they may not be able to transfer into another course. This could impact graduating from Forest Hills on time.

Appeal Process

The student has a right to appeal for a reduction or elimination of the waiting period in extraordinary circumstances. The decision to hear the appeal rests with the building principal.

If the appeal is heard, a building review committee is convened. The decision of the review committee is final.

Recommended Course: _____ Requested Course: _____

Signatures	Date	Comments
Student		
Parent		
Counselor		
Principal		